

CS-21-182

BOCC CONTRACT APPROVAL FORM

(Request for Contract Preparation)

CONTRACT TRACKING NO.
CM2673-A4

GENERAL INFORMATION

Requesting Department Planning Department
Contact Person: Thad Crowe, Planning Director
Telephone: (904) 530-6300 Fax: () _____ Email: tcrowe@nassaucountyfl.com

CONTRACTOR INFORMATION

Name: Halff Associates, Inc. (formerly Genesis Halff)
Address: 6621 Southpoint Drive North, Suite 300 , Jacksonville FL 32216
City State Zip
Contractor's Administrator Name: Joseph P. Loretta, PLA Title: Director of Landscape Architecture
Telephone: (904) 441-8365 Fax: () _____ Email: jLoretta@Halff.com; tHorn@Halff.com

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NAME AND EMAIL ADDRESS)

Authorized Signatory Name: Joseph P. Loretta
Authorized Signatory Email: jLoretta@Halff.com

CONTRACT INFORMATION

Contract Name: Professional Services Agreement for Nassau County

Description: Fourth amendment to the professional services agreement for Arborist services extending the performance period.

GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.

Total Amount of Contract: NTE \$9,300.00 (note \$7,185.00 remaining)
APPROXIMATE IF NECESSARY

Source of Funds/Account: 04247515/531025 Termination/Cancellation: _____

Authorized Signatory: Taco E. Pope, AICP
IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC

Contract Dates: From: 04/11/2019 to: 04/10/2022

Status: New Renew X Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other

If Processing an Amendment:

Contract #: CM2673 Increased Amount to Existing Contract: None

New Contract Dates: 04/11/2019 to 04/10/2023 Total or Amended Amount: NTE \$9,300.00 (\$7,185.00)

Continued on next page

CHECKLIST		
<i>Review/Complete before sending contract for final signature</i>		
Requirement	Description	Complete By
Contract, Exhibits and Appendices	1) The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and 2) All such documents have been read and agreed to in their entirety by originating department and staff members who have obligations under this contract.	Dept LG
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	Dept LG
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	Dept LG
Competition/Conflicts and Existing Contracts/Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	Dept LG Cnty Atty
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	Cnty Atty
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	Cnty Atty
Term of Contract	Start and end dates of contract are included. Any renewals are included.	Cnty Atty
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	Cnty Atty/Risk
Insurance	Risk manager has or will approve insurance clauses. Levels confirmed in requirements	Dept
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	Cnty Atty
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	Cnty Atty
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	Router

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Thad Crowe 3/18/2022
 Department Head/Contract Manager Date
Nassau County
2. Chris Calambra 3/19/2022
 Procurement Date
 3/18/2022
3. Denise C. May, Esq., BCS 3/25/2022
 Office of Mgmt & Budget Date
 3/18/2022
4. _____ Date
 County Attorney

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

5. Taco E. Popey AICP 3/25/2022
 County Manager Date

RETURN ORIGINAL(S) TO CONTRACTS MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)
Copies: Department; Procurement; RLS Distribution; Clerk Services BOCC

**FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR
NASSAU COUNTY, FLORIDA**

THIS AMENDMENT made and entered into this _____ day of _____, 2022 by and between **NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS**, hereinafter referred to as "County," and **HALFF ASSOCIATES, INC.**, whose principal address is 6621 Southpoint Drive, North, Suite 300 Jacksonville, Florida 32216, hereinafter referred to as "Consultant".

WHEREAS, on April 11, 2019, the County entered into an Agreement with Genesis Halff, Contract No. CM2673, to provide professional services to the Nassau County Planning & Economic Opportunity Department; and

WHEREAS, on December 18, 2019 the County was notified of the merger of Genesis Halff into its parent company Halff Associates, Inc. and incorporated this name change by amendment; and

WHEREAS, the Agreement provided for an initial term beginning on the date of its execution and ending on April 10, 2020 with the option to extend the performance period for one (1) year increments upon mutual agreement between both parties; and

WHEREAS, the parties previously extended the Agreement for additional one (1) year periods, beginning April 11, 2020 and ending April 10, 2022; and

WHEREAS, the parties desire to extend the Agreement for a one (1) year period beginning April 11, 2022 and ending April 10, 2023.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. The Agreement is extended for an additional one (1) year period beginning April 11, 2022 and ending April 10, 2023.
2. All other provisions of the original Agreement not in conflict with this Amendment shall remain in full force and effect.

**NASSAU COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

Taco E. Pope, AICP

TACO E. POPE, AICP, COUNTY MANAGER
Its: Designee

3/25/2022

Date

Half Associates, Inc.

JL

By: Joseph Loretta

Its: Director of Landscape Architecture

3/28/2022

Date: